

# Writing Sample Rubric

Score Levels	Structure organization, flow, format	Grammar/Mechanics sentence structure, punctuation/mechanics	Language use of vocabulary, tone of paper	Content/Organization clarity, original though, use of examples
4	<ul style="list-style-type: none"> <li>Response to prompt is well thought out and thoughts clearly developed</li> <li>Logical presentation</li> <li>Paper flows, is easy to read, and easy to follow writers thoughts</li> <li>Organized, professional presentation</li> </ul>	<ul style="list-style-type: none"> <li>No spelling, grammatical, or punctuation errors</li> </ul>	<ul style="list-style-type: none"> <li>High-level use of vocabulary and word choice</li> <li>Vocabulary is used correctly and shows advanced use of language</li> <li>Sentences vary in structure and length and show advanced use of language</li> <li>Tone is clear, consistent and appropriate</li> </ul>	<ul style="list-style-type: none"> <li>Addresses the prompt in a well thought out and developed way</li> <li>Purpose/message is clear throughout the entire response</li> <li>Writing shows a clear message</li> <li>Writing is focused and tight</li> </ul>
3	<ul style="list-style-type: none"> <li>Response to prompt is well thought out</li> <li>Clear organized presentation with some digressions, ambiguities, incomplete thoughts or responses to prompt</li> <li>Has clear goal that is related to the topic</li> <li>Easily followed</li> <li>Structured format</li> </ul>	<ul style="list-style-type: none"> <li>Few (1 to 3) spelling, grammatical, or punctuation errors</li> </ul>	<ul style="list-style-type: none"> <li>Vocabulary and word choice is varied, specific, and appropriate</li> <li>Tone is evident and is generally appropriate</li> </ul>	<ul style="list-style-type: none"> <li>The prompt is addressed generally throughout the paper</li> <li>Purpose/message is generally clear</li> <li>Evidence of a critical, clear message</li> <li>Writing is good and relevant but lacks focus on the prompt</li> </ul>
2	<ul style="list-style-type: none"> <li>Response is difficult to follow</li> <li>Some level of organization though digresses from prompt, response is irrelevant or ambiguous</li> <li>Difficulty to follow, lack of flow, response not clearly communicated to reader</li> <li>Writing rambles, lacks professional presentation</li> </ul>	<ul style="list-style-type: none"> <li>Minimal (3 to 5) spelling, grammatical, or punctuation errors</li> </ul>	<ul style="list-style-type: none"> <li>Low-level use of vocabulary and word choice</li> <li>Vocabulary is used correctly</li> <li>Tone shows some level of appropriateness but lacks consistency</li> </ul>	<ul style="list-style-type: none"> <li>Response is expressed in a vague, unfocused way.</li> <li>Lacks clear sense of purpose in the response</li> <li>Some evidence of critical, clear message though the response is very general in scope not specific to prompt</li> </ul>
1	<ul style="list-style-type: none"> <li>Response to prompt lacks organization</li> <li>Difficult to follow and understand response to prompt</li> <li>Lacks flow</li> <li>Lacks professional presentation</li> </ul>	<ul style="list-style-type: none"> <li>More than 5 spelling, grammatical, or punctuation errors</li> </ul>	<ul style="list-style-type: none"> <li>Vocabulary lacks sophistication</li> <li>Poor vocabulary and/or word choice</li> <li>Vocabulary is used incorrectly</li> <li>Tone is inappropriate for the writing sample</li> </ul>	<ul style="list-style-type: none"> <li>Response does not address the prompt</li> <li>Little or no evidence to demonstrate a sense of purpose in response</li> <li>No clear message or critical thought in response to prompt</li> </ul>